TUNYA TITANS

Table Tennis club

Tunya Titans Table Tennis Club (TTTTC)

CHILD SAFE GUARDING POLICY- 2026

Adopted - April 2026

Registered Club

CHILD SAFE GUARDING POLICY

Version 1.0

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Next review date: October 2026

United Nations Convention on the Rights of the Child (1989): www.ohchr.org/en/professionalinterest/pages/crc.aspx

ITTF Child Safeguarding Policy: https://documents.ittf.sport/sites/default/files/public/2020-02/20191212_ITTF_Child_Safeguarding_Policy.pdf

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CHILD SAFE GUARDING POLICY

Foreword

At Tunya Titans, we believe that sport is at its best when it's safe, welcoming, and fun for everyone — especially for children and young people.

This policy is our commitment to creating a space where every child feels valued, supported, and protected while learning and enjoying table tennis. It builds on the International Table Tennis Federation (ITTF)'s international safeguarding framework and follows good practice for community sports clubs.

Every member, coach, volunteer, and parent has a role to play in keeping our club safe. Together, we can make sure that every young Titan grows in confidence both on and off the table.

– The TTTTC Executive Committee

Policy Statement

Tunya Titans Table Tennis Club is committed to promoting the welfare, safety, and rights of all children and young people involved in our activities.

We believe that:

Every child has the right to enjoy sport in a safe and caring environment.

All children, regardless of gender, ability, background, or circumstances, have equal protection from harm.

Child protection is everyone's responsibility — not just the coaches or officials.

This policy applies to:

All club members and players under the age of 18,

Coaches, volunteers, and support staff,

Visiting players, schools, and spectators participating in club events.

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Guiding Principles

Our safeguarding approach is based on four key principles:

Safety First: The physical and mental welfare of the child is the top priority in all decisions and actions.

Respect for All: All children have inherent value and should be treated with dignity, fairness, and equality.

Zero Tolerance: Any form of abuse, neglect, bullying, or discrimination will not be tolerated.

Transparency: All actions and decisions relating to safeguarding are open, accountable, and documented.

Definitions

Child / Young Person: Anyone under 18 years of age.

Abuse: Any act of harm, neglect, or mistreatment that causes physical or emotional injury.

Safeguarding Officer: A designated club member responsible for receiving and acting on child protection concerns.

Club Personnel: Anyone working with children on behalf of the club — including volunteers and coaches.

Recruitment & Training

- All adults working directly with children must be vetted (including reference checks or, where applicable, police clearance).
- New volunteers will be oriented on safeguarding principles and required to sign the TTTTC Code of Conduct.
- The Club will hold at least one annual safeguarding awareness session for members and parents.

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Code of Conduct

- For Coaches & Volunteers

All coaches, assistants, and volunteers agree to:

- Treat all players equally, with kindness and respect.
- Never use physical punishment or abusive language.
- Avoid one-on-one situations in private areas; where unavoidable, ensure transparency.
- No private messaging between adults and minors without parental visibility.
- ll communication should be transparent and appropriate.
- Obtain written parental consent for travel, photography, and medical assistance.
- Report any safeguarding concerns immediately to the Club Safeguarding Officer.

- For Children

All children agree to:

- Respect your teammates, coaches, and opponents.
- Play fair and have fun — bullying, teasing, or exclusion are never acceptable.
- Listen to your coach and follow club safety rules.
- Tell an adult you trust if you ever feel uncomfortable or unsafe.

- For Parents & Guardians

All parents and guardians agree to:

- Encourage positive participation and fair play.
- Avoid shouting or criticizing children, referees, or other parents.
- Report any concerns or inappropriate behavior to the Club Safeguarding Officer.

- Safeguarding Officer

The Club shall appoint a designated Safeguarding Officer responsible for:

- Receiving and documenting safeguarding concerns
- Acting as the primary point of contact for child protection matters
- Liaising with ZTTA and relevant authorities
- Ensuring safeguarding procedures are followed

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Reporting a Concern

If anyone believes that a child is at risk, it must be reported — even if you're not completely sure.

Step-by-Step:

1. Report it immediately to the Club Safeguarding Officer (CSO).
2. The CSO will document the concern confidentially and, if necessary, inform:
    1. The Club Chairperson,
    2. The Zambia Table Tennis Association (ZTTA) Safeguarding Office, or
    3. The local authorities if there is an immediate danger.
3. The Club will never attempt to investigate alone or confront alleged offenders directly.
4. All reports will be handled confidentially, with the child's welfare as the top priority.
5. All safeguarding concerns shall be acknowledged within 24 hours and acted upon as a matter of urgency.
6. No individual shall be penalized or victimized for reporting a safeguarding concern in good faith.

Emergency Contact

If a child is in immediate danger, contact:

Zambia Police Victim Support Unit (VSU): +260 211 255 269

Childline Zambia: 116 (toll free)

Confidentiality

Information relating to safeguarding concerns will only be shared on a need-to-know basis.

Records will be securely stored and handled in compliance with Zambian law and data protection principles.

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Use of Media & Photography

- The Club encourages capturing positive moments but will always seek parental consent before photographing or filming children.
- Images will never be used for inappropriate or commercial purposes.
- Parents and visitors are reminded to use good judgment when taking or sharing images online.

Partnerships & Oversight

TTTTC works under the umbrella of the Zambia Table Tennis Association (ZTTA) and in alignment with its Child Safeguarding Policy.

We also collaborate with:

- Local schools and youth organizations in Munali
- Community sponsors committed to safe, inclusive sports development

Monitoring & Review

This policy will be reviewed annually or earlier if new guidance or incidents require updates.

The review will be led by the Club Safeguarding Officer in consultation with the Executive Committee and ZTTA.

Tunya Titans Contacts:

President: Collins Mwenda - +260 96 847 4396
Treasurer: Hardus Prinsloo - +260 97 531 5265
Secretary: Isaac Banda - +260 97 808 4887

SIGNATURES

Collins Mwenda
Founder & Club President

Hardus Prinsloo
Founder & Treasurer

Isaac Banda
Founder & Secretary

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ZAMBIA TABLE TENNIS ASSOCIATION est 1970
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